



MOET VACANCIES

#	Language/ Langue	Post # Poste	Unit/Section	Position Title /Titre du poste	Grade /Echelon Salarial	Annual Salary/Salaire Annuel
1	English French Bislama	3006	Audit Office Bureau de la Vérification des comptes Odit Ofis	Audit Officer Central Vérificateur des comptes Odit Ofisa	JCs2.5	VT.882,000
2	English French Bislama	3008	DG's Office Bureau du DG Ofis blong DG	Communication & Information Officer Agent de communication et d'information Komonikesen & Infomeisen Ofisa	HOs4.0	VT.1,411,200
3	English French Bislama	3015	Human Resource Unit Section des Ressources humaines Human Risos Yunit	Human Resource Officer –HRMIS Agent de Ressources humaine - SIGHR Human Risos Ofisa - HRMIS	l As3.0	VT.1,058,400
4	English French Bislama	3017	Human Resource Unit Section des Ressources humaines Human Risos Yunit	Payroll Officer Agent de paie Peirol Ofisa	l As3.0	VT.1,058,400
5	English French Bislama	3019	Teaching Service Commission Commission du Service de l'enseignement Tijing Sevis Komisen	Secretary General Secrétaire General Sekretari Jenerol	Ems6.2	VT.2,187,360
6	English French Bislama	3020	Teaching Service Commission Commission du Service de l'enseignement Tijing Sevis Komisen	Executive Secretary Secrétaire de direction Eksekutif Sekretari	JCs2.6	VT.917,280
7	English French Bislama	3023	Teaching Service Commission Commission du Service de l'enseignement Tijing Sevis Komisen	Administration Officer Agent d'administration Administresen Ofisa	HOs4.0	VT.1,411,200
8	English French Bislama	3026	Teaching Service Commission Commission du Service de l'enseignement Tijing Sevis Komisen	Registration & Licencing Officer Agent d'enregistrement et d'octroi de permis Rejistreisen & Laesensing Ofisa	lAs3.0	VT.1,058,400
9	English French Bislama	3021	Teaching Service Commission Commission du Service de l'enseignement Tijing Sevis Komisen	Industrial Relation Officer Agent des relations industrielles Industrial Relation Ofisa	G So 5.0	VT.1,764,000
10	English French Bislama	3105	Policy & Planning Section des politiques et de la Planification Polisi & Planing	Statistics Officer - Contrat Agent des statistiques - CDD Statistik Ofisa	GSo5.0	VT.1,764,000
11	English French Bislama	3108	Policy & Planning Section des politiques et de la Planification Polisi & Planing	Policy Development Officer Agent d'élaboration de politique Polisi Dvelopment Ofisa	GSo5.0	VT.1,764,000
12	English French Bislama	3103	Policy & Planning Section des politiques et de la Planification Polisi & Planing	Senior Monitoring & Evaluation Officer Agent Supérieure de suivi et d'évaluation Sinia Monitering & Evaluesen Ofisa	G So5.0	VT.1,764,000
13	English French Bislama	3114	Policy & Planning Section des politiques et de la Planification Polisi & Planing	Senior Research Officer Agent Supérieur de rechercher Sinia Risej Ofisa	GSo5.0	VT.1,764,000
14	English French Bislama	3205	Administration & Finance Administration & Finance Administresen & Faenans	SEO Development Accountant Charge(e) de compte pour le développement ASE SEO Developmen Akaonten	GSo5.0	VT.1,764,000
15	English French Bislama	3224	Administration & Finance Administration & Finance Administresen & Faenans	SEO Property and Maintenance Officer APE- Agent d'administration et de gestion des actifs SEO property mo Maintenance Ofisa	GSo5.0	VT.1,764,000
16	English French Bislama	3220	Administration & Finance Administration & Finance Administresen & Faenans	Driver /Messenger Chauffeur / Planton Draeva/Mesenja	JCs2.4	VT.846,720
17	English French Bislama	3221	Administration & Finance Administration & Finance Administresen & Faenans	Architect Architecte Akitek	GSo5.0	VT.1,764,000
18	English French Bislama	3231	IT Unit Section TIC IT Yunit	Help Desk Technician Technician de service Help Desk Teknisen	JCs2.6	VT.917,280
19	English French Bislama	3227	IT Unit Section TIC IT Yunit	Programmer/ IT Analyst Agent de soutien au réseau information It Netwok sapot Ofisa	GSo5.0	VT.1,764,000
20	English French Bislama	3304	Education Services Services de l'éducation Edukeisen Sevis	National ECCE Coordinator Coordinateur National PEPE Nasonal ECCE Kodineta	GSo5.0	VT.1,764,000
21	English French Bislama	3307	Education Services Services de l'éducation Edukeisen Sevis	ECCE Administration Officer Agent d'administration PEPE ECCE Administresen Ofisa	JCs2.6	VT.917,280

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22	English French Bislama	3308	Education Services Service de l'éducation Edukeisen Sevis	Basic Education Coordinator Coordinateur de l'éducation de base Besik Edukeisen Kodineta	GSo5.0	VT.1,764,000
23	English French Bislama	3316	Education Services Service de l'éducation Edukeisen Sevis	Inclusive Education Coordinator Coordinateur de l'éducation inclusive Inklusiv Edukeisen Kodineta	HOs4.3	VT.1,517,040
24	English French Bislama	3329	Curriculum Unit Section pédagogique Kurikulum Yunit	Executive Secretary Secrétaire de direction Eksekutif Sekretari	JCs2.6	VT.917,280
25	English French Bislama	3342	Curriculum Unit Section pédagogique Kurikulum Yunit	Desktop Publisher Technicien PAO Desktop Pablisa	IAS3.0	VT.1,058,400
26	English French Bislama	3344	Curriculum Unit Section pédagogique Kurikulum Yunit	Numeracy Coordinator Coordinateur de Numeratie Numerasi Kodineta	HOs4.3	VT.1,517,040
27	English French Bislama	3347	Curriculum Unit Section pédagogique Kurikulum Yunit	Literacy Officer Agent d'Alphabétisation Literasi Ofisa	HOs4.3	VT.1,517,040
28	English French Bislama	3352	Examination Unit Service des examens et évaluation Eksamineisen Yunit	Executive Secretary Secrétaire de direction Eksekutif Sekretari	JCs2.6	VT.917,280
29	English French Bislama	3355	Examination Unit Service des examens et évaluation Eksamineisen Yunit	Senior Secondary School Examination Officer Agent des examens du lycée Sinia SEKENDRI Skul Eksamineisen Ofisa	HOs4.0	VT.1,411,200
30	English French Bislama	3358	Examination Unit Service des examens et évaluation Eksamineisen Yunit	Junior Secondary School Examination Officer Agent des examens du college Junia Sekendri Skul Eksamineisen Ofisa	HOs4.3	VT.1,517,040
31	English French Bislama	3360	Examination Unit Service des examens et évaluation Eksamineisen Yunit	Basic Examination Officer Agent des examens de base Besik Eksamineisen Ofisa	HOs4.3	VT.1,517,040
32 & 33	English French Bislama	3372 & 3376	Education Services Service de l'éducation Edukeisen Sevis	PEO Provincial Education - Torba & Shefa APE-TORBA & SHEFA PEO Provinsol Edukeisen - Torba & Shefa	GSo5.0	VT.1,764,000
34	English French Bislama	3378 & 3383	Education Services Service de l'éducation Edukeisen Sevis	Deputy Provincial PEO Education - Shefa Adjoint a l'APE- SHEFA Deputi Provinsol Edukeisen - Shefa	HOs4.0	VT.1,411,200
35 & 36	English French Bislama	3386 & 3389	Education Services Service de l'éducation Edukeisen Sevis	Provincial Maintenance Officer - Penama & Tafea Agent Provincial d'entretien - Penama & Tafea Provinsol Mantenens Ofisa - Penama & Tafea	IAS3.0	VT.1,058,400
37	English French Bislama	3406	Education Services Service de l'éducation Edukeisen Sevis	Pres School Coordinator - Malampa Coordinateur du programme préscolaire - Malampa Pri skul Kodineta - Malampa	HOs4.0	VT.1,411,200
38	English French Bislama	3409	Education Services Service de l'éducation Edukeisen Sevis	Boat Driver - Torba Pilote de bateau- Torba Kapten blong Bot- Torba	JCs2.2	VT.776,160
39	English French Bislama	3414	Education Services Service de l'éducation Edukeisen Sevis	Driver/Groundsman - Tafea Chauffeur/Ouvrier - Tafea Draeva/ Wokman - Tafea	LBs1.6	VT.564,480
40 & 41 & 42	English French Bislama	3415 & 3418 & 3419	Education Services Service de l'éducation Edukeisen Sevis	Secretary Typist- Torba, Malapa & Shefa Secrétaire dactylographe - Torba, Malampa & Shefa Sekretari Taepis - Torba, Malampa & Shefa	JCs2.0	VT.705,660
43	English French Bislama	3533	Scholarship Unit Bureau de la coordination des bourses et formation Edukeisen Sevis	Information & Counselling Officer Agent d'information et d'orientation Infomeisen & Kaonseling Ofisa	H Os4.0	VT.1,411,200
44	English French Bislama		Tertiary Education Division de l'enseignement supérieure Edukeisen Sevis	Training Provider Support Officer Agent de soutien au prestataire de formation Trening Provaeda supot Ofisa	H Os 4.3	VT1,517,040
45	English French Bislama	3209	Administration & Finance Administration & Finance Administresen & Faenans	Senior School Finance Officer Agent ASE des finances des écoles Sinia skul faenans ofisa	G So 5.0	VT1,764,000

English

Information packs which include a Job Description and the required Application Form (PSC Form 3-2) are available from the Ministry of Education & Training reception. Please refer to Job description for selection criteria.

Applications should be marked 'Confidential', addressed to the HR Manager and must be received at the Ministry of Education & Training, PMB 028, and Port Vila by 01 May 2017 before 5:00 PM. For further information please contact Lolina Nafoui, Tel: 22309, or email lnafoui@vanuatu.gov.vu.

Français

Une trousse d'informations, y compris un descriptif de poste et un formulaire de demande d'emploi requis (Formulaire CFP 3-2), peut être obtenue auprès de la Réception du ministère de l'Éducation. Vous trouverez les critères de sélection dans le descriptif de poste.

Toute candidature, marquée 'Confidentiel', doit être envoyée au Gestionnaire RH, Ministère de l'Éducation et de la Formation, SPP 028, Port-Vila, d'ici le 01 Mai 2017, avant 17h00. Pour de plus amples renseignements, veuillez contacter Lolina Nafoui par téléphone au 22309 ou par courriel à lnafoui@vanuatu.gov.vu.

Bislama

Ol infomeisen kit we i gat insaed wan Job Deskripsen mo ol rikwae Aplikeisen Fom (PSC Fom 3-2) i avalebol long raseben blong Ministri blong Edukeisen & Trening. Plis rifea long Job Deskripsen blong ol seleksen kraeteria.

Mas raetem 'Konfidensol' long ol aplikeisen mo adrese long HR Maneja mo sabmitim i go long Ministri blong Edukeisen & Trening, PMB 028, Port Vila, pito 01 Mei 2017 before 5:00 PM. Sipos yu wandem gat moa infomeisen plis toktok wetem Lolina Nafoui long telefon namba: 22309, o imelem lnafoui@vanuatu.gov.vu.

Jesse J Dick
Director General
Ministry of Education & Training

