



MINISTRY OF EDUCATION AND TRAINING

TC Harold Response Plan 2020

23rd April 2020



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FOREWORD

On Monday 06th of April 2020, Tropical cyclone Harold swept through the northern part of the country. According to the Vanuatu Meteorology and GeoHazard Department, Tropical Cyclone (TC) Harold was a category 5 cyclone experienced in the provinces of Torba, Sanma, Penama, Malampa and parts of Shefa.

According to the National Disaster Management Office's (NDMO) situation Update 02 of TC Harold on the 08th of April 2020, the most affected provinces are Sanma, Penama and Malampa. Within these three (3) provinces, there are 909 schools which include ECCE, Primary, Secondary and PSET institutions that were affected by TC Harold. Nevertheless, TC Harold's gale force winds and torrential rainfall were experienced in Torba and Shefa provinces.

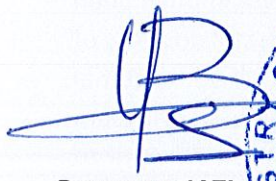
Hence, this Response Plan is intended to be utilized by the Ministry of Education and Training (MoET) to ensure appropriate activities are identified and implemented to respond to the needs of all schools, teachers and most importantly children within the most affected provinces (Sanma, Penama, Malampa).


In responding to TC Harold, the MoET also ensures to achieve its overarching aims:

1. *Improve the quality of education and*
2. *Improve equitable access to educational services for all people at all level of Education;*
3. *Improve planning, fiscal and financial management*

Having said this, I wish to take this opportunity to appeal to all MoET managers and officers to continue to work as a team, and to implement these TC Harold Response Plan to the best of your knowledge and skill, to address the needs of the schools in ensuring quality, equitable access to lifelong learning for the children in the most affected provinces.

Thank you all for your understanding and cooperation.


Bergmans IATI
Director General
Ministry of Education and Training



GEOGRAPHICAL CONTEXT

It was at around 11am local time 5th April 2020 that the Vanuatu Meteorological and Geo-Hazards Department (VMGD) has confirmed that the Tropical Cyclone Harold has entered the Vanuatu Tropical Cyclone Map.

As it developed from a Category 4 to a Category 5, TC Harold moved in a south south-easterly direction at a variable speed from 4KM/R to 19KM/HR. Because of that slow movement, it has managed to cause heavy damages to most of the Northern Islands. Red Alert was issued for Torba, Sanma, Penama and Malampa provinces.

To ensure evidence-based quality guidance and prompt response to our affected provinces, the MoET has activated its Emergency Operations Centre to ensure proper planning is developed for the Response phase.

The estimated total affected population in the most affected provinces which are Sanma, Penama and Malampa are 126,316¹. A total population of 159,474 is estimated when TORBA province and Shepherds Group are included.

The Vanuatu Government has therefore taken immediate response measures in order to guarantee the health and safety of all its citizens.

TC HAROLD IMPACT OVERVIEW

Tropical Cyclone Harold made landfall in Vanuatu as a category 5 Tropical Cyclone on 6th April with sustained winds of more than 100 km/h. The northern provinces of Sanma, Penama and Malampa are most affected. Due to its path across the centre of Vanuatu, TC Harold has directly impacted on a large number of populated islands and the biggest island (Santo) of the country where its second largest city (Luganville) is located. According to the latest satellite analysis based on the cyclone track and wind speed zones and the population data, at least 112,000 or more people would have been potentially exposed to the strong winds. Mobile phone networks on the islands were still down as of

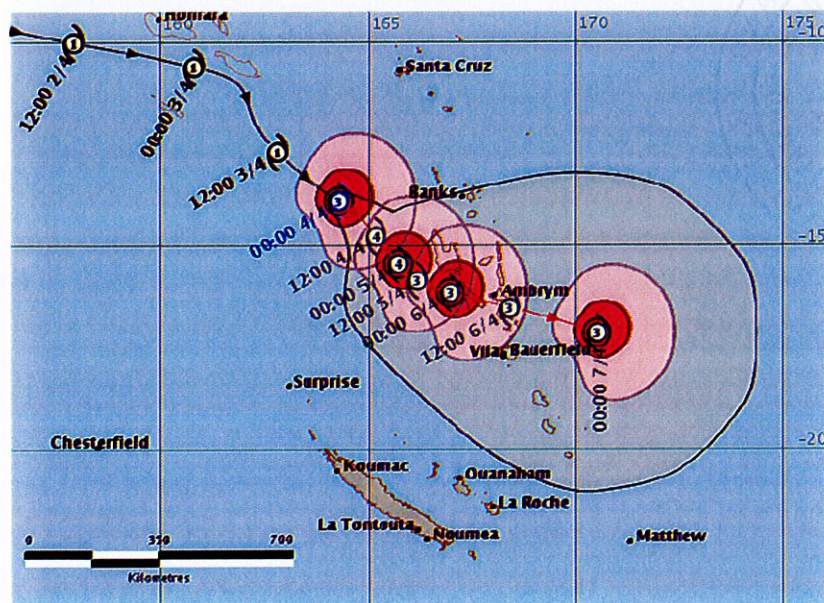


Figure 1: TC Harold path over Vanuatu (source: VMGD)

7th April. Two Aerial Surveillance Assessment team were deployed on 7th April to assess the Northern provinces and a Rapid Technical Assessment Team is scheduled to be deployed on the ground as soon as conditions allow. The system moved slowly and has caused extensive damages reported in Sanma, Malampa and Penama Province. A significant number of schools were partly or close to

entirely destroyed.

¹ Source: Situation Update 02: Tropical Cyclone Harold - <https://ndmo.gov.vu/tropical-cyclone-harold>

OBJECTIVES

Appropriate in the circumstances, this plan states all recommended activities to be undertaken from the Central to the School levels. Thus, the main objectives of this response plan are to:

- Identify the provinces, islands, and most importantly schools that were battered by TC Harold
- Develop and implement priority activities to **respond** to the needs of schools, students and staff (provincial education officers & teachers) within the badly affected provinces
 - To ensure educators/trainers, teachers and students well-being is addressed during and after disaster
- Identify funding gaps and collaborate with development partners to assist the MoET in responding to the needs of damaged schools and their communities.
 - To ensure education and training continuity during and after disaster by providing support to schools, students, teachers/trainers and their families in the affected areas/islands/provinces; and by providing safe schooling environment

Furthermore, the MoET aims to have a sense of coordination through the EOC in the whole process of implementation across all directorates and education levels when responding to TC Harold in the badly affected areas/islands/provinces.

MoET's TC HAROLD RESPONSE PLAN MATRIX

The table below shows the key activities and sub-activities to be implemented to respond to the needs of schools within the most affected provinces. Total estimated budget for activities requiring financial support has also been inserted into this matrix, with indications of activities currently funded by the Government of Vanuatu through the MoET's budget. (Response Plan template adopted from NDMO's TC Harold Cluster Response Budget Plan template)

Table 1: MoET's TC Harold Response Plan

Description	Time Period (Drop Down List)	Quantity	Unit Type (e.g. Cartons, Kits, Staff Members)	Unit Price VUV	Total Cost In VUV	Existing Budget/GoV or Donor Commitment	Responsible Agency (Implementation)
Immediate response to poor sanitation, hygiene and risk of water borne disease (WASH)					Column2	Column1	
Coordinate with other WASH actors on target group needs and appropriate response.	Short Apr- Jun 2020	1	Catering	VUV 20,000	VUV 20,000	VUV 0	MoET / Partners
Hygiene Kits	Short Apr- Jun 2020	50688	Kits	VUV 500	VUV 25,344,000	VUV 0	MoET / Partners
Hygiene training / awareness	Short Apr- Jun 2020	1	Awareness	VUV 800,000	VUV 800,000	VUV 0	MoET / Partners
Printing of 3* assessment forms	Short Apr- Jun 2020	1	Forms	VUV 70,800	VUV 70,800	VUV 0	MoET
Deployment of Central Staff and SIOs	Short Apr- Jun 2020	1	Staff members	VUV 800,000	VUV 800,000	VUV 0	MoET
Staff DSA + Volunteer allowance	Short Apr- Jun 2020	225	Staff members	VUV 5,000	VUV 1,125,000	VUV 0	MoET / Partners
Transportation and/or Fuel	Short Apr- Jun 2020	4	Distribution	VUV 200,000	VUV 800,000	VUV 0	MoET / Partners
Stationery	Short Apr- Jun 2020	1	Stationery	VUV 100,000	VUV 100,000	VUV 0	MoET
To provide Psycho-Social Support & Mental Health support to Teachers and Students							

Central TOT- Catering	Short Apr- Jun 2020	30	Catering	VUV 1,000	VUV 30,000	VUV 0	MoET
Deployment of Central Staff and SIOs/Transportation	Short Apr- Jun 2020	5	Staff members	VUV 150,000	VUV 750,000	VUV 0	MoET
Printing of training Materials	Short Apr- Jun 2020		Cartons	VUV 3,494,000	VUV 8,735,000	VUV 0	MoET
Volunteers Coms	Short Apr- Jun 2020	0		VUV 0	VUV 0	VUV 0	MoET
School PSSMH Training	Short Apr- Jun 2020	1	Training	VUV 17,470,000	VUV 17,470,000	VUV 0	MoET / Partners
Covid-19 Advocacy	Short Apr- Jun 2020	1	Awareness	VUV 375,000	VUV 375,000	VUV 0	MoET
MoET TC Harold Impact Assessment							
Torba Charter flight for initial rapid assessment	Short Apr- Jun 2020	3	Return charter flight	VUV 120,000	VUV 360,000	VUV 360,000	MoET
Penama Charter flight for initial rapid assessment	Short Apr- Jun 2020	3	Return charter flight	VUV 120,000	VUV 360,000	VUV 360,000	MoET
Malampa Charter flight for initial rapid assessment	Short Apr- Jun 2020	3	Return charter flight	VUV 120,000	VUV 360,000	VUV 360,000	MoET
Vila/Santo Return Tickets*13	Short Apr- Jun 2020	15	Staff members	VUV 34,000	VUV 510,000	VUV 510,000	MoET
Shefa Charter flight for initial rapid assessment	Short Apr- Jun 2020	3	Return charter flight	VUV 120,000	VUV 360,000	VUV 360,000	MoET
DSA for Assessors 5,000*4 nights	Short Apr- Jun 2020		Staff members	VUV 5,000	VUV 960,000	VUV 960,000	MoET
Transportation and/or Fuel	Short Apr- Jun 2020		Days	VUV 800,000	VUV 1,700,000	VUV 1,700,000	MoET
Set up MoET TC Harold temporary office in Santo for a month							
Stationery	Short Apr- Jun 2020		Stationery	VUV 185,130	VUV 185,130	VUV 185,130	MoET
Bibs	Short Apr- Jun 2020	100	Bibs	VUV 500	VUV 50,000	VUV 50,000	MoET
Staff DSA x 11	Short Apr- Jun 2020		Staff members	VUV 5,000	VUV 1,125,000	VUV 1,125,000	MoET
Volunteers	Short Apr- Jun 2020		Staff members	VUV 5,000	VUV 2,400,000	VUV 2,400,000	MoET
Transportation and/or Fuel	Short Apr- Jun 2020	15	Days	VUV 30,000	VUV 450,000	VUV 450,000	MoET
Communications	Short Apr- Jun 2020		Phone credits	VUV 1,000	VUV 30,000	VUV 30,000	MoET
Generator/Fuel	Short Apr- Jun 2020		Electricity	VUV 200,000	VUV 200,000	VUV 200,000	MoET

Medical KIT	Short Apr- Jun 2020	1	Kits	VUV 30,000	VUV 30,000	VUV 30,000	MoET
Facilities-Rehabilitation of Damaged Schools							
Temporary Learning Space-TENTS	Short Apr- Jun 2020	0	Tents	VUV 0	VUV 0	VUV 0	MoET / UNICEF
Corrugated Iron Roofing	Intermediate Jul 2020 - Oct 2020		Iron roof	VUV 1,770,000,000	VUV 0	VUV 0	MoET Partners
Teaching and Learning Materials							
School in a box	Short Apr- Jun 2020		Kits	VUV 0	VUV 0	VUV 0	MoET / UNICEF
Printing of Curriculum Materials	Short Apr- Jun 2020		Curriculum materials	VUV 105,000,000	VUV 0	VUV 0	MoET
Shipment cost- Distribution of Materials	Short Apr- Jun 2020		Transportation	VUV 7,000,000	VUV 0	VUV 0	MoET
Deployment of Central Staff and SIOs- Transportation/DSA	Short Apr- Jun 2020		Staff members	VUV 1,200,000	VUV 0	VUV 0	MoET
Communications Office Operations							
2 Administrative officers- Budgeted by the MoET COVID	Intermediate Jul 2020 - Oct 2020	4	Staff members	VUV 160,000	VUV 640,000	VUV 640,000	MoET
Communications Manager- budgeted by the MoET	Intermediate Jul 2020 - Oct 2020	4	Staff members	VUV 150,000	VUV 600,000	VUV 600,000	MoET
Additional Credit for 3 Phones	Intermediate Jul 2020 - Oct 2020	4	Direct Line Phones	VUV 15,000	VUV 60,000	VUV 60,000	MoET
Stationery	Intermediate Jul 2020 - Oct 2020		Stationery	VUV 10,000	VUV 40,000	VUV 40,000	MoET
Transportation- Accommodation-Per Diem	Intermediate Jul 2020 - Oct 2020	3	Staff members	VUV 145,000	VUV 435,000	VUV 435,000	MoET
Miscellaneous	Intermediate Jul 2020 - Oct 2020	4	Incidentals	VUV 10,000	VUV 40,000	VUV 40,000	MoET
Media Costs							
Radio Ads	Intermediate Apr 2020 - Oct 2020	4	Radio ads/week	VUV 300,000	VUV 1,200,000	VUV 0	MoET / Partners

10 SMS Broadcasts	Intermediate Apr 2020 - Oct 2020		SMS broadcast	VUV 170,000	VUV 3,400,000	VUV 0	MoET / Partners
Online Ads	Intermediate Apr 2020 - Oct 2020		Online Ads	VUV 22,000	VUV 88,000	VUV 88,000	MoET / Partners
SMS Survey	Intermediate Apr 2020 - Oct 2020		Mobile Survey	VUV 500,000	VUV 500,000	VUV 0	MoET / Partners
Print-Posters inclusive Education+ Memo	Intermediate Apr 2020 - Oct 2020		Posters	VUV 400,000	VUV 400,000	VUV 400,000	MoET / Partners
Distribution Costs	Intermediate Apr 2020 - Oct 2020		Transportation	VUV 100,000	VUV 100,000	VUV 100,000	MoET / Partners
Radio Announcement	Intermediate Apr 2020 - Oct 2020		Radio announcement	VUV 0	VUV 0	VUV 0	MoET
Press Release	Intermediate Apr 2020 - Oct 2020		Press release	VUV 0	VUV 0	VUV 0	MoET
Boarding, Exam Fees and Repatriation Budget							
Primary Boarding	Short Apr- Jun 2020	10000	Students	VUV 45,000	VUV 450,000,000	VUV 0	MFEM
Secondary Boarding	Short Apr- Jun 2020		Students	VUV 45,000	VUV 579,096,000	VUV 0	MFEM
Yr. 12-14 Exam Fees	Short Apr- Jun 2020		Students	VUV 0	VUV 43,627,440	VUV 0	MFEM
PSET Boarding	Short Apr- Jun 2020		Students	VUV 45,000	VUV 25,326,000	VUV 0	MFEM
Repatriation & Relocation of Students & Staffs	Short Apr- Jun 2020		students & Teachers	VUV 0	VUV 10,000,000	VUV 0	NDMO / MoET
Grand Total					VUV 3,064,252,370	VUV 11,483,130	

MoET TC HAROLD RESPONSE PLAN & BUDGET SUMMARY

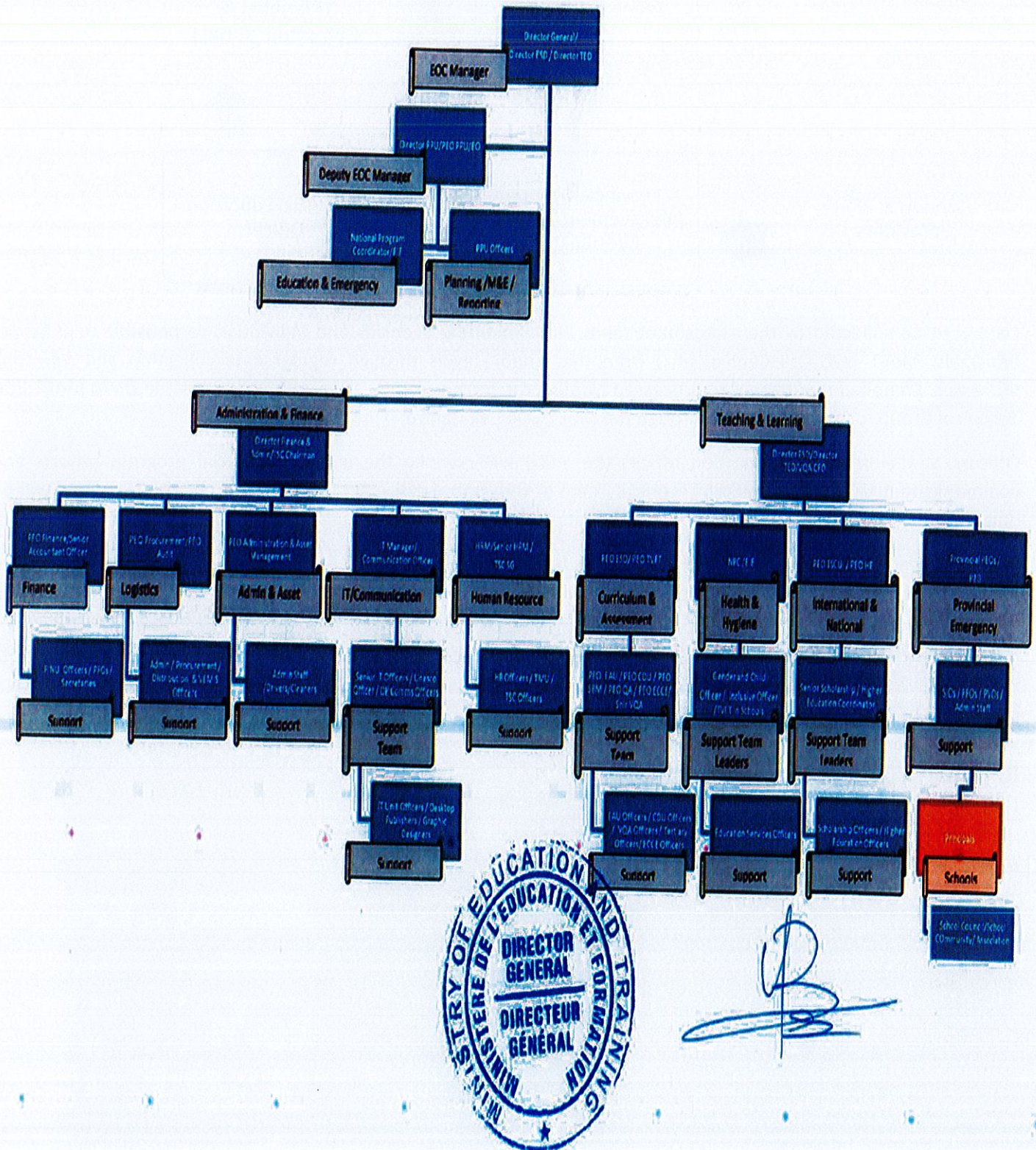
Table 2: TC Harold Plan & Budget Summary

TC HAROLD BUDGET SUMMARY								
No.	ACTIVITIES	TOTAL (Response Needs)	Existing Budget / GoV Commitment	Short Term Needs (Apr – Jun 2020) VT	Intermediate Needs (Apr – Oct 2020) VT	Long Term Needs (Jul 2020 – Jul 2021) VT	Fiscal Gap VT	Comments
1	WASH	29,059,800	-	28,159,800	-	-	28,159,800	Discussions with UNICEF
2	PSSMH	27,360,000	-	27,360,000	-	-	27,360,000	Discussions with French Embassy
3	IMPACT ASSESSMENT	4,610,000	4,610,000	4,610,000	-	-	-	GoV (MoET)
4	MOET EOC TEMPORARY ESTABLISHMENT-SANTO	4,470,130	4,470,130	4,470,130	-	-	-	GoV (MoET)
5	FACILITIES REHABILITATION	1,770,000,000	-	0	1,770,000,000	-	1,770,000,000	
6	TEACHING & LEARNING MATERIALS	113,200,000	-	113,200,000	-	-	113,200,000	
7	MEDIA COSTS	5,688,000	588,000	0	5,688,000	-	5,100,000	
8	COMMUNICATION OFFICE OPERATION	1,815,000	1,815,000	0	1,815,000	-	-	GoV (MoET) / DFAT (VESP)
9	BOARDING, EXAM FEES EXEMPTION	1,098,049,440	-	1,098,049,440	-	-	1,098,049,440	GoV (MFEM)
10	REPATRIATION & RELOCATION OF STUDENTS AND STAFFS	10,000,000	-	10,000,000	-	-	10,000,000	GoV (MFEM)
Total		3,064,252,370	11,483,130	1,285,849,370	1,777,503,000	-	3,051,869,240	

MoET's EMERGENCY OPERATION CENTRE STRUCTURE (EOC)

With the current State of Emergency (SoE) that was declared by the State Office on the 26th of March 2020 and in light of TC Harold, the MoET has activated its Emergency Operation Centre (EOC) on the 07th of April 2020. This EOC is now in full operation according to its approved structure as outlined below:

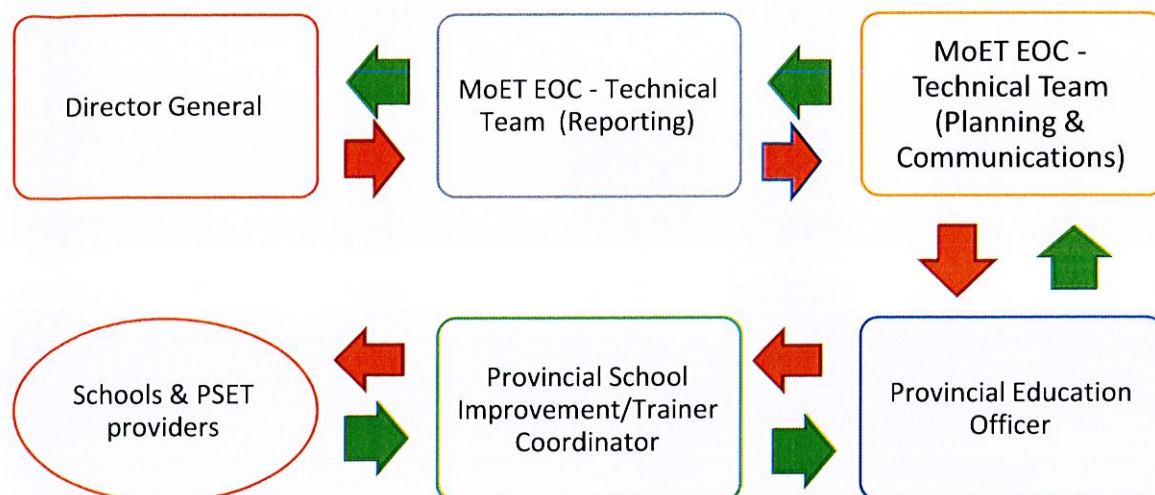
Figure 2: MoET's EOC Structure



REPORTING

Reporting is to be undertaken on a weekly basis.

The reporting channel is as follows:



Data is to be collected by the assessment teams, implementing agencies and individuals responsible (e.g. School Principals, MoET EOC Call Centre, etc.) from the school² levels through regular data collection and reporting processes. Compiled reports will be processed through the provincial education offices then passed on to MoET EOC Technical Group, or communicated through the MoET EOC Call Centre.

Officers at the provincial education offices (i.e. PEO) will compile the overall provincial progress reports and communicate it to the MoET's EOC Technical Team at the central office for reception and verification. This will be done on a daily basis during the 30 days SoE in relation to TC Harold.

When received by the MoET EOC Technical Team, the data in the provincial TC Harold daily reports will be used to produce MoET's EOC Situation Reports (Sitreps) on weekly bases. The Sitreps will be submitted to the MoET's Director General (also the MoET EOC Manager) for endorsement and approval. The MoET's EOC TC Harold Sitreps will be circulated to NDMO, development partners, and stakeholders through various means of communication (e.g. email, MoET website, media, etc.).

REVIEW OF THE PLAN

This response plan will be reviewed upon request or when the need arises.

² ECCE Centres, Primary and Secondary Schools



Annex 1: MoET's Response Action Plan for NDMO's use

EMERGENCY OPERATIONS CENTRE**RESPONSE ACTION PLAN**

RAP No. _1.3_ of _2020_

Disaster/Emergency: TC Harold

Date: 20 / 04 / 2020

Time: 16:55

PROJECTED SITUATION and BACKGROUND

Prior to the activation of the EOC, the senior management team from the MoET appointed a task force comprising all managers to prepare a contingency plan for COVID-19.

On the 25th of March the Emergency Operation Centre of the MoET was activated. A Week later, TC Harold appeared on the scene and the Task Force which was still focused on the Pandemic had to make room to accommodate the needs of the emergency created by TC Harold.

The Education cluster will respond to the various needs of the affected schools through the help of its various partner agencies.

The Education Task Force has identified and prioritized the setting up of an "Education Response Office in the Sanma province" to provide prompt help and assistance to the affected Northern provinces through joint coordination with other sectors, partners and working groups.

A significant number of schools (*approximately 885 schools*) in Sanma, Penama and Malampa provinces were partly or close to entirely destroyed. Therefore, many schools may not be able to operate because some schools' classrooms are used as evacuation centres, while others are close to entirely destroyed.

Around 50,688 students are affected and targeted in this RAP. An estimate of 3,089,389,570 VUV is needed to implement this MoET RAP.

Whilst in the process of responding to TC Harold, the MoET also ensures Covid-19 preventive measures are practiced in schools within Shefa and Tafea provinces. Hence, the implementation of its MoET Covid-19 Contingency Plan.

OBJECTIVES FOR THIS OPERATIONAL PERIOD**Short term:**

1. To ensure educators/trainers, teachers and students well-being is addressed during and after disaster
2. To ensure education and training continuity during and after disaster by providing support to schools, students, teachers/trainers and their families in the affected areas/islands/provinces; and by providing safe schooling environment

Longer term:

1. To ensure education and training continuity during and after disaster by providing support to schools, students, teachers/trainers and their families in the affected areas/islands/provinces and by providing safe schooling environment

PROJECTED ACTIONS and MANAGEMENT STRUCTURE

NATIONAL:

Coordinate MoET Emergency Operation Centre

Coordinate Education Cluster meetings / attend inter-cluster meetings

Coordinate the development and implementation of overall MoET Response Action Plan

Coordinate MoET information management and communications to NDMO, DSPPAC, and Development Partners

PROVINCIAL:

Coordinate education and training EOC at the provincial level

Coordinate and facilitate education and training TC Harold impact assessment

Facilitate the implementation of response action plan to schools/training centres and their communities

Manage information at the provincial level and communications to MoET EOC

Attend Provincial Emergency Operation Centre meetings

COMMUNITY:

Provide support (transport, tour guide, information, etc.) to MoET TC Harold impact assessment team

Provide support towards the implementation of the MoET's RAP at the school level

RISK ASSESSMENT associated with objectives

Identified Risk	Control Measure
Poor coordination between MoET, NDMO, Clusters, and development partners	MoET in collaboration with NDMO, Clusters and development partners, to coordinate the implementation of this RAP
Limited stock pile of emergency kits (tents, WASH, etc.) in country	Liaise with donor partners to assist in supplying the required emergency kits to badly affected schools
Financial constraints	Consult with donor partners to provide extra budget support to implement the RAP
Unavailability of community members to support the RAP implementation at the school level	Collaborate with NGOs (Red Cross, SCA, etc.) to assist in implementing the RAP at school levels
Poor weather conditions	Readjust RAP to accommodate changes to target dates of RAP

	implementation

Operational Objectives until 21/10/2020

Objectives	Activity	Responsible Team	Indicators
Objective 1	To ensure educators/trainers, teachers and students well-being is addressed during and after disaster		
	Conduct rapid and impact assessment in schools affected by TC Harold	MoET Assessment Teams assigned to affected provinces	<ul style="list-style-type: none"> • Compiled impact assessment report per province
	Provide temporary shelters for teachers/trainers	Education and Shelter Cluster	<ul style="list-style-type: none"> • # of teachers/trainers by province who received temporary shelter
	Provide psycho social support to teacher/trainers and students	Education Cluster and MoJCS	<ul style="list-style-type: none"> • # of schools, teachers, trainers and students received psycho social support
	Repatriation and relocation of students and teachers whose schools are badly damaged	MoET and NDMO	<ul style="list-style-type: none"> • Report produced on repatriation and relocation of students and teachers
	Rehabilitation of WASH facilities in schools	Education and WASH Cluster	<ul style="list-style-type: none"> • # of schools with repaired WASH facilities
	Provide communications to provincial and school levels	MoET	<ul style="list-style-type: none"> • # and type of information communicated
Objective 2	To ensure education and training continuity during and after disaster by providing support to schools, students, teachers/trainers and their families in the affected areas/islands/provinces and by providing safe schooling environment		
	Provide temporary learning shelters/spaces for students	Education and Shelter Cluster	<ul style="list-style-type: none"> • # of temporary learning shelters/spaces by province
	Provide replacement of teaching and learning resources/materials	MoET	<ul style="list-style-type: none"> • # of schools supplied teaching & learning resources/materials
	Provide financial assistance (boarding & exams fee exemption) to schools and students	MoET and NDMO	<ul style="list-style-type: none"> • # of schools and beneficiaries of financial assistance
	Rehabilitation of damaged classrooms	MoET and DSPPAC	<ul style="list-style-type: none"> • # of schools and classrooms rehabilitated

			by province
	Provide communications to provincial and school levels	MoET	• # and type of information communicated
Objective 3			

Annexes to this document (if applicable):

- **Weekly Action Plan**

1. Attend inter-cluster meetings
2. Call for weekly Education cluster meetings and circulate meeting minutes
3. Develop Overall Education Response Action Plan (RAP) and operational cost budget
4. Liaise with Gender Protection Cluster for mainstreaming of GPI in assessment, key messaging, Sitrep, response plan, and implementation
5. Call for daily debriefing in the national Education EOC with whole team and individual Chief of Working Group
6. Report to the Education Director and donor partners
7. Ensure smooth operation of the Education response
1. Gather preliminary information on damaged Schools through impact assessment and liaising with partner agencies
2. Identify priority areas for intervention
3. Organize infrastructural impact assessment with the help of partners and facilities unit
4. Identify and map out all Partners stock piles from both government and partner agencies
5. Identify resources and skills to be deployed in affected area
6. Develop operation plan for technical team deployment
7. Develop duty guideline for staff deployed in response office and technical staff
8. Clear definition for National Monitoring team at Central office
9. Liaise with logistic unit for the procurement of materials
10. Review and reiterate current working structure between Vila and Santo office

Province	Activity	Timing	Responsibility	Costing
SANMA	Assessment of damages in impacted areas	April	SANMA Education office	Logistics

	Coordinate temporary learning shelters	April	Provincial education staff and central technical working group	TWG
	Organize or arrange a big storage for all supplies	April	Provincial education staff, central technical working group[
SANMA, Malampa, Penama	Psycho-Social support trainings and distributions in affected areas	April	Skilled provincial staff	Education services
	WASH in Schools need assessment Water quality assessment and WASH rehabilitation in schools and learning centres	April	Provincial Education staff with assistance from SANMA Wash working group and support from central office and partner agencies	Education services
	WASH hygiene training and awareness	April/ May	Provincial Education staff with assistance from SANMA Wash working group and support from central office and partner agencies	Education services
Daily update and planning	Briefing on daily activity plans	April/May	Technical working group	TWG
Bi-daily updates	Briefing on bi-daily activities	April/May	Technical working group to Central monitoring working group	TWG
Shefa	Assessment of damages in impacted areas	April	Shefa Education officers with TWG	Logistics

• Logistics Plan

MoET EOC - Logistics Working Group	
Logistic Section Chief: Maxime Charley and Charley Silas	
ROLES AND RESPONSIBILITIES	
<ul style="list-style-type: none"> • Update Education procurement list. • Identify and set up Education response and logistic hub in Santo – To coordinate with other partner agencies and other humanitarian partners. • Identify and map out other technical staff in priority areas • Provide necessary means of communication e.g. Phone credit, sat phones to the operation team • Ensure first aid kits are available for use • Arrange food ration for operation personnel 	

- Equip the incident facilities with all resource required such as maps, printer, generator, a vehicle, internet access and safety of the operation staff
- Liaise with NDMO logistic unit especially during team deployment and dispatch of relief items
- Provide a list of people who are available to help out in any identified areas
- Produce a list of available resources for Standbys: Vehicles, tents/tarpaulins, generator, Human Resources from Government and partner agencies
- Make sure our Deployment team members are equipped with safety wears (Rain coats, Vest, First Aid-Kit Hat)
- Liaise with Finance on the weekly logistics budget.
- Drivers must have current driver's license and Vehicles are road worthy
- Procurement of materials and equipment and shipment to the respective affected area councils
- Develop distribution plan for Education response.
- Coordinate the actual distribution of relief to ensure safe and fair distribution to the recipients

• Communications Plan

MoET EOC - Information Management and Communications Working Group	
Information Management Section Chief: Julia Whippy	
1.	Key Messages on SMS + Radio
2.	Creation of Shared Folder for TC Harold
3.	Rapid Basic Assessments forms for EDUCATION CLUSTER Based on Risk Status
5.	The creation of Compiled reports to a Master Document
6.	Develop weekly situation reports (Sitreps) and submit to NDMO
7.	Develop Press release for media, engage in talk back show, regularly updating Facebook on the education operation
8.	Media relations shall be coordinated from a Media liaison officer (?)
9.	Provide information bulletins in a timely manner, operation reports, and appeal to donors.

• MoET TC Harold RAP Budget Summary

TC HAROLD BUDGET SUMMARY			
No.	ACTIVITIES	TOTAL	SOURCES OF FUNDING
1	WASH	28,159,800	UNICEF
2	Psycho Social Support and Mental Health Support	27,360,000	French Government (still in discussion between both parties)
3	PSS TRAINING OF ALL SCHOOL PRINCIPALS THROUGHOUT THE COUNTRY	26,037,200	French Government (still in discussion between both parties)
4	IMPACT ASSESSMENT	4,610,000	Vanuatu Government

			(MoET)
5	MOET EOC TEMPORARY ESTABLISHMENT-SANTO	4,470,130	Vanuatu Government (MoET)
6	FACILITIES REHABILITATION	1,770,000,000	-
7	TEACHING & LEARNING MATERIALS	113,200,000	-
8	MEDIA COSTS	5,688,000	DFAT <i>(still in discussion between both parties)</i>
9	COMMUNICATION OFFICE OPERATION	1,815,000	Vanuatu Government (MoET) & DFAT
10	BOARDING AND EXAM FEES	1,098,049,440	Vanuatu Government
11	REPATRIATION AND RELOCATION OF STUDENTS AND STAFFS	10,000,000	Vanuatu Government
Total		3,089,389,570	

Approved by:

Director NDMO
Abraham Nasak

